



EQUITY ALLIANCE MN BOARD REGULAR MEETING MINUTES
AUGUST 17, 2016
EQUITY ALLIANCE OFFICES
5:30 P.M.

I. CALL TO ORDER

Meeting called to order by Kitty Gogins, Board Chair, at 5:33 p.m.

II. ROLL CALL

ATTENDANCE:

SSD 006: South St. Paul
ISD 16: Spring Lake Park
ISD 197: West St. Paul
ISD 199: Inver Grove Heights
ISD 623: Roseville
ISD 624: White Bear Lake
ISD 831: Forest Lake
ISD 834: Stillwater
Perpich Center for Arts Education –
Crosswinds

BOARD REPRESENTATIVE

Amy Williams
Marilynn Forsberg - Vice Chair
Byron Schwab - absent
Cindy Nordstrom - absent
Kitty Gogins – Chair
Ellen Fahey
Karen Morehead
George Hoepfner – Clerk
Susan Mau Larson

STAFF:

Dr. Jean Lubke, Executive Director; Janine Stammeler, Office Manager

GUESTS:

Mary Bussman, Equity Consultant for Professional Development and Program Evaluation

III. APPROVAL OF THE ORDER OF THE AGENDA

Dr. Lubke requested an amendment to the agenda. She requested adding the approval of the July Financial Report to the Consent Agenda, and she requested an addition of K. WMEP Invitation - to Discussions, Reports, and Other Non-Action Items. Amy Williams (SSD 006) moved to approve the order of the agenda as amended. Susan Larson (Perpich/Crosswinds) seconded the motion. All members present voted in the affirmative.

IV. OPEN FORUM

There was no one signed up to speak.

V. DISCUSSION, REPORTS, AND OTHER NON-ACTION ITEMS

A. Program Evaluations

Mary Bussman, Equity Consultant for Professional Development and Program Evaluation, presented summaries on After School Programs and Professional Development for FY16. She presented participation information and pre- and post-survey data for the Youth Executive Board (YEB), Lovin' the Skin I'm In, Synergy, and Customized After School Programs. She also summarized professional development opportunities offered by Equity Alliance MN during FY16. SEED and Equity Coaching were two year-long

programs that had great success and feedback. She also discussed several Lecture and Learn events and daylong trainings that took place. She also reported on several Poverty Simulation events that districts participated in, and she discussed the powerful impact this exercise had on those who participated, as well as the need and interest in hosting more of these next year.

B. Policy Review Plan for FY17

Dr. Lubke discussed policies that the MSBA newsletter listed as needing review due to legislative changes in 2015 and 2016. Most changes are minor, and some are required to have annual reviews. There are 25 policies that need to be reviewed. Dr. Lubke has done initial edits and has given these to the Policy Committee for review. Additional edits from the Policy Committee are due to Dr. Lubke by September 9, 2016. The plan is to handle all modifications in the first one or two fall meetings.

C. Report on Moving, Marketing, and Technology Expenses

Dr. Lubke presented and discussed a chart of expenses due to office relocation and the rebranding and marketing of Equity Alliance MN.

D. Grant Update

Dr. Lubke discussed work Equity Alliance MN staff has been doing with grants. Staff have submitted several grant applications. Although we have not been awarded any grants yet this fiscal year, we are still waiting to hear on a few. The staff has learned a lot through the process and we are building relationships that are critical in securing future grants. Dr. Lubke and other Equity Alliance MN staff have been working with Jerry Timian from the St. Paul Foundation on grants they are offering, as well as further grant coaching. We are headed in a good direction. Dr. Lubke will explore the possibility of a 501(c)3 status for Equity Alliance MN to allow us to qualify for even more funding.

E. Revised FY17 Budget and July Financial Report

Dr. Lubke presented the revised FY17 budget and explained differences from the adopted FY17 budget. Revenue increased due to Classroom Partnerships additions, AVID, and professional development additions. Expenses also increased; however, revenue exceeded expenses, so the need to access the fund balance has decreased by over \$11,000 as well.

F. Report on Districts' Reaction to Desegregation Lawsuit

Dr. Lubke discussed the desegregation lawsuit against the state and districts. The motion to dismiss the lawsuit was put forward by the state and rejected. There were enough violations of the education clause that proved students were not getting fair and equitable education. Governor Dayton, Sandra Pappas, and Kurt Daudt were dismissed from the lawsuit. The trial is set to begin a year from this September. Also, MDE has stated that they are going to wait with the Achievement and Integration rulemaking to see what the legislature does. The districts' next three-year plans will be due before the next legislative session ends, so we may not be impacted by changes in qualifications for the next few years.

G. Report on District Leadership Meetings

Dr. Lubke reported that she has been meeting with district leadership for relationship-building. This is helping her to better understand district and organizational

goals and the individual leaders. She has met with several district administrators already and has more on her calendar.

H. Timeline for FY18 Commitments

Because Equity Alliance MN no longer has to submit Achievement and Integration Plans to MDE, Dr. Lubke recommended that we give districts more time to decide on their next year commitments. She recommended we move the commitment deadlines to January 30th. We will still figure out membership rates and program costs by September 29th so districts have the information they need well in advance.

I. Discussion of Role of Executive Committee and Virtual Board Meetings

Kitty Gogins discussed the new needs of developing Equity Alliance MN and the roles of the Board in this process. Dr. Lubke contacted MSBA for guidance on the possibility of virtual meetings, as well as the ability of the Executive Committee to make time-sensitive decisions. MSBA advised that in most cases, virtual meetings are not acceptable as they are not accessible to the public. They also stated that the Executive Committee cannot make decisions for the Board. It was decided that there may be a need to call unscheduled meetings if things need to be approved in a timely manner.

J. Presentation for MSBA Annual Leadership Conference

Dr. Lubke asked whether or not Equity Alliance MN should propose a presentation for the January 2017 MSBA Conference on Courageous Leadership. The Board thought it would be a good marketing exercise and encouraged Dr. Lubke to develop a presentation, suggesting that Mary Bussman and/or the Youth Executive Board could present. Dr. Lubke will be attending the DMC Superintendents' Summit during the same dates.

K. WMEP Invitation

As part of our partnership with WMEP, their Board has asked that Dr. Lubke come back to discuss the transitions EMID has made. She proposed that some Equity Alliance MN Board members go along to discuss their roles in and thoughts on the transition. Several Board members stated that they would gladly attend depending on dates.

VI. CONSENT AGENDA

Amy Williams (SSD 006) moved to approve the Consent Agenda with the requested addition of the approval of the July Financial Reports. Karen Morehead (ISD 831) seconded the motion. Motion carried with all members present voting in the affirmative.

VII. RESOLUTION/ACTION ITEMS

A. Business Modeling Proposal from Business Partners Plus

Dr. Lubke discussed the proposal from Business Partners Plus to help Equity Alliance MN clarify programs and services and help us move forward as an organization and secure grant funding. There was discussion regarding the clarity of the deliverables and expectations provided in the proposal, as well as who the decision-makers would be. Karen Morehead (ISD 831) made a motion to approve the business proposal with the clarification that Business Partners Plus is facilitating work for Equity Alliance MN and its stakeholders. Amy Williams (SSD 006) seconded the motion. Motion carried with all

members present voting in the affirmative.

B. Request to Move \$14,500 for South St. Paul EOS Project to FY18

Marilynn Forsberg (ISD 16) made a motion to approve moving \$14,500 for South St. Paul's EOS Project to FY18. Susan Larson (Perpich/Crosswinds) seconded the motion. Motion carried with all members present voting in the affirmative.

C. Approval of a Data Retention Schedule

Dr. Lubke presented a proposed Data Retention Schedule, which was extracted from the School District General Records Retention Schedule. Amy Williams (SSD 006) made a motion to approve the proposed schedule. George Hoepfner (ISD 834) seconded the motion. Motion carried with all members present voting in the affirmative.

VIII. COMMITTEE REPORTS

No Reports

IX. BOARD FORUM

Karen Morehead (ISD 831) – Karen reported that Forest Lake accepted a bid for a staff clinic, which will be housed in the high school and supported by Fairview.

George Hoepfner (ISD 834) – George reported that there are 11 candidates running for three positions on the Stillwater Board. Two incumbents are running for re-election. He also noted that they have switched back to open forum prior to Board meetings.

Amy Williams (SSD 006) - Amy reported that three new candidates filed to run for three open spaces, and two incumbents are running as well. There are a total of five candidates for three open seats on the South St. Paul Board.

Ellen Fahey (ISD 624) – Ellen reported that White Bear Lake has formed a new committee – the American Indian Parent Committee – for which she is the Board liaison. She is excited about the work the committee is doing, such as offering Ojibway Language and Culture classes at both the north and south high school campuses, as well as providing a math tutoring program for American Indian students within the district.

Susan Larson (Perpich/Crosswinds) – No report

Marlynn Forsberg (ISD 16) - Marlynn reported that there is no controversy and no election in Spring Lake Park! She did note that they would like the legislature to hold a special session because Spring Lake Park has land they would like to build a school on that is being held up by the bonding bill. The building of this new school is a primary focus for the district.

Kitty Gogins (ISD 624) – Kitty reported that the Philando Castille tragedy has greatly impacted the Roseville community. There was a great district-sponsored Intentional Student Interaction (ISI) listening session regarding the tragedy. Nearly 250 community members attended. Kitty also reported that Roseville will be holding a Culturally Responsive Teaching Workshop, which will focus on how teachers process tragedies such as Philando Castille in

order to help students process these tragedies. She also noted that she sat in on an Equity Coaching session and she found the information very valuable. Kitty also noted that she attended the MSBA conference, along with several other Equity Alliance MN Board members.

X. ADJOURNMENT

Kitty Gogins adjourned the meeting at 8:23 p.m.

EMID Board Clerk

Date