



EMID BOARD REGULAR MEETING MINUTES
JANUARY 18, 2017
EQUITY ALLIANCE MN OFFICES
5:30 P.M.

I. CALL TO ORDER

Meeting called to order by Kitty Gogins, Board Chair, at 5:32 p.m.

II. ROLL CALL

Welcome to new South St. Paul EMID representative, Jeff McClellan

ATTENDANCE:

SSD 006: South St. Paul
ISD 16: Spring Lake Park
ISD 197: West St. Paul
ISD 199: Inver Grove Heights
ISD 623: Roseville
ISD 624: White Bear Lake
ISD 831: Forest Lake
ISD 834: Stillwater
Perpich Center for Arts Education –
Crosswinds

BOARD REPRESENTATIVE

Jeff McClellan
Marilynn Forsberg - Vice Chair
Byron Schwab
Cindy Nordstrom
Kitty Gogins – Chair
Ellen Fahey
Karen Morehead
George Hoepfner – Clerk
Linda Henning

STAFF:

Dr. Jean Lubke, Executive Director; Janine Stammler, Office Manager

GUESTS:

Jim Eichten, MMKR and Kathy Miller, School Management Services

III. ORGANIZATION OF THE BOARD

A. ELECTION OF OFFICERS

- *Chair of the EMID Board* (Upon election, new Chair presides)
Karen Morehead (ISD 831) nominated Kitty Gogins as the EMID Board Chair; Byron Schwab (ISD 197) seconded the nomination. Nomination carried with all members present voting in the affirmative.
- *Vice-Chair of the EMID Board*
George Hoepfner (ISD 834) nominated Marilynn Forsberg as the EMID Board Vice-Chair; Karen Morehead (ISD 831) seconded the nomination. Nomination carried with all members present voting in the affirmative.
- *Clerk of the EMID Board*
Karen Morehead (ISD 831) nominated George Hoepfner as the Clerk of the EMID Board; Marilynn Forsberg (ISD 16) seconded the nomination. Nomination carried with all members present voting in the affirmative.
- *Treasurer of the EMID Board*
Marilynn Forsberg (ISD 16) nominated Byron Schwab as the Treasurer of the

EMID Board; Karen Morehead (ISD 831) seconded the nomination. Nomination carried with all members present voting in the affirmative.

B. REAFFIRMATION OF BOARD GOVERNANCE POLICIES

Byron Schwab (ISD 197) made a motion to reaffirm EMID Board governance policies. Ellen Fahey (ISD 624) seconded the motion. Motion to approve the reaffirmation on Board governance policies carried with all members present voting in the affirmative.

IV. APPROVAL OF THE ORDER OF THE AGENDA

Chair Gogins made a request to amend the order of the agenda by moving Consent Agenda items A. Annual Organization Items, and B. Set Board Meeting Dates, Times, and Locations for 2017, to items C. and D. of section III. Organization of the Board. Linda Henning (Perpich/Crosswinds) moved to approve the order of the agenda as amended. Jeff McClellan (SSD 006) seconded the motion. Motion to approve the order of the agenda as amended carried with all members present voting in the affirmative.

III. ORGANIZATION OF THE BOARD

C. ANNUAL ORGANIZATIONAL ITEMS

Marilynn Forsberg (ISD 16) made a motion to approve the annual organizational items. Byron Schwab (ISD 197) seconded the motion. Motion to approve the annual organization items carried with all members present voting in the affirmative.

D. SET BOARD MEETING DATES, TIMES, AND LOCATIONS FOR 2017

Karen Morehead (ISD 831) made a motion to approve the proposed dates, times, and locations of EMID Board meetings for the remainder of FY17 and for FY18. Cindy Nordstrom (ISD 199) seconded the motion. Motion carried with all members present voting in the affirmative.

V. OPEN FORUM

There was no one signed up to speak.

VI. CONSENT AGENDA

Byron Schwab (ISD 197) moved to approve the Consent Agenda as amended earlier in the meeting. Cindy Nordstrom (ISD 199) seconded the motion. Motion carried with all members present voting in the affirmative.

VII. DISCUSSION, REPORTS, AND OTHER NON-ACTION ITEMS

A. Annual Financial Audit

Jim Eichten, managing partner from MMKR, and Kathy Miller, School Management Services, presented the EMID Audit Report for FY16.

Byron Schwab (ISD 197) made a motion to accept the FY16 financial audit. Cindy Nordstrom (ISD 199) seconded the motion. Motion to accept the FY16 audit carried with

all members present voting in the affirmative.

B. 2017-2018 Board Stipends

In looking at the current EMID Board stipends, there was discussion of changing the amounts to be more comparable to other collaboration districts in the area. George Hoepfner (ISD 834) made a motion to lower EMID Board stipends to \$2,400 a year for regular representatives, \$2,500 a year for Board officers, and \$2,750 a year for the Board Chair. Karen Morehead (ISD 831) seconded the motion. After further discussion, the motion carried with all members present voting in the affirmative.

C. Aligned Board Agendas

Dr. Lubke discussed the idea of aligning the Board agendas to the goals of the organization. She presented a draft of what a Board agenda could look like if we did this. After some discussion, the Board recommended that we try the new format for the next couple of meetings and decide at that point if we want to make the change permanent or stay with the original format.

D. Joint Powers Agreement Revision

Dr. Lubke discussed the need to update the Joint Powers Agreement to reflect the changes that have occurred within the organization, particularly with the conveyance of the schools. She shared with the EMID Board a draft of the Joint Powers Agreement that has been edited by the Advisory Committee and sent to our attorney for review. After some discussion, the Board recommended that Dr. Lubke gain additional feedback from our attorney, make further edits based on the discussion, and possibly have district superintendents review the document before it goes to the EMID Board for a 1st reading in February.

E. Policy Revisions – 1st Reading

Dr. Lubke presented the Board with policies 416, 417, 418, 506, and 516. She noted that they have been reviewed and edited by the Policy Committee. Any comments or concerns should be sent to Dr. Lubke. These policies will be submitted for approval at the February 15, 2017 EMID Board meeting.

F. Reimagine Minnesota – Youth Participation

Dr. Lubke discussed the work that is being done by regional superintendents that have been coming together to develop a collective plan for equitable education for all students. Community convenings, World Café style, will be held to gather data and facilitate discussions regarding student/family needs. Equity Alliance MN's Youth Executive Board, along with students from other Equity Alliance MN after school programs, will be trained to help facilitate these discussions.

G. Executive Director 2017-2019 Contract

The Personnel Committee presented the proposed contract for Dr. Jean Lubke, Executive Director, for 2017-2019. The Personnel Committee met with Dr. Lubke to look at some options for her contract. The two-year contract proposal represented a transition plan for future leadership change. After much discussion from the Board, Chair Gogins

recommended that the proposal go back to the Personnel Committee for further conversation and edits based on the discussion from the Board. Chair Gogins recommended that a new proposal come to the Board at the February 15, 2017 EMID Board meeting.

VIII. RESOLUTION/NON-ACTION ITEMS

A. Acceptance of FY16 Audit Report

Action was taken earlier in the meeting.

B. Acceptance of Inver Grove Heights Letter of Extension

Byron Schwab (ISD 197) moved to approve the letter of extension from Inver Grove Heights. Karen Morehead (ISD 831) seconded. Motion to accept the letter of extension from Inver Grove Heights carried with all members present voting in the affirmative.

C. Approval of 2017 Committee Assignments

Chair Gogins discussed the committee assignments from 2016 and shared the updated assignments due to new members on the Board. Marilyn Forsberg (ISD 16) moved to approve the assignments as presented. Cindy Nordstrom (ISD 199) seconded. Motion to approve the 2017 committee assignment slate carried with all members present voting in the affirmative.

D. Approval of 2017-2018 Board Stipends

Action was taken earlier in the meeting.

E. Approval of Request for Matching Funds for Inver Grove Heights and Stillwater's Equal Opportunity Schools Project

Byron Schwab (ISD 197) made a motion to approve the \$14,500 per district grant for Inver Grove Heights and Stillwater for their Equal Opportunity Schools projects. George Hoepfner (ISD 834) seconded the motion. There was discussion on the matter. Educational grants were offered in FY15 for this project and Stillwater and Inver Grove Heights chose not to participate. We have since sought grants from outside sources to reduce the cost for each participating district for this project. The Board discussed whether EMID is financially secure enough to continue granting fund balance money to districts for projects. After further discussion, Byron Schwab (ISD 197) amended the motion to approve up to \$10,000 each for Inver Grove Heights and Stillwater to participate in the Leadership Coaching / Equal Opportunity Schools project if we do not receive any further funding from outside grants. George Hoepfner (ISD 834) seconded the amended motion. Motion passed with one member present voting in the negative and seven members present voting in the affirmative.

F. Approval of Membership in Partners for Equity Development

Dr. Lubke discussed Partners for Equity Development and the work they are doing. She requested approval of Equity Alliance MN's membership in this group. Regular membership is \$300, however, because Equity Alliance MN has agreed to be the fiscal

agent for the group, this will be their in-kind contribution, equivalent to the \$300 joining fee. Byron Schwab (ISD 197) moved to approve Equity Alliance MN's membership in Partners for Equity Development. Karen Morehead (ISD 831) seconded the motion. Kitty Gogins (ISD 623) abstained from the vote due to her involvement in the partnership. Motion passed with all remaining members present voting in the affirmative.

G. Approval of Memorandum of Understanding with Amundson Strategies

George Hoepfner (ISD 831) moved to approve the Memorandum of Understanding with Amundson Strategies. Linda Henning (Perpich/Crosswinds) seconded. Motion passed with all members present voting in the affirmative.

H. Approval of Executive Director 2017-2019 Contract

Chair Gogins recommended that the proposal go back to the Personnel Committee for further conversation and edits based on the discussion from the Board. She recommended that a new proposal come to the Board at the February 15, 2017 EMID Board meeting.

IX. Committee Reports

Byron Schwab (ISD 197) reported that the Finance Committee reviewed the Audit Report prior to the meeting.

X. Board Forum

Cindy Nordstrom (ISD 199) – Cindy reported that Inver Grove Heights has three new officers on the Board. She also noted that two of Inver Grove Heights' Board members will be attending the Equity Alliance MN Equity Board Development training on January 30th, 2017.

Ellen Fahey (ISD 624) – Ellen reported that she attended the Urban Leadership Academy on December 14th and she noted that it was a very impressive event. There are two more sessions coming up in February and April that she is planning on attending. Ellen also noted that the City of Vadnais Heights will be voting to proclaim next week as school choice week.

George Hoepfner (ISD 834) – George reported that Stillwater is conducting cultural competence training for the district leadership and Board once each quarter. It has been positively attended and received thus far.

Marilynn Forsberg (ISD 16) - Marilynn reported that Spring Lake Park will have an announcement for their new building site in February. She also noted that she attended the MSBA conference where Alan Page delivered a great message, speaking a lot about race and education.

Linda Henning (Perpich/Crosswinds) – Linda reported that Sue Mackert, Executive Director of Perpich, retired on January 6, 2017. Perpich is currently in a leadership transition

and they have begun their search for a new Executive Director.

Byron Schwab (ISD 197) – Byron reported that ISD voted to stay with Equity Alliance MN for another year. He also noted that they have received 14 completed applications for the superintendent position, and another seven are in process. Byron also noted that he will be attending a legislative roundtable on Tuesday, January 24th, where they will be talking about funding and equity. Byron also reported that he also attended the MSBA conference where he attended two presentations given by Kitty Gogins, as well as one given by Heidi Fransen, Achievement and Integration Student Programs Coordinator for Equity Alliance MN. He noted that Heidi did a fantastic job and all of her participants were highly interested and highly engaged in her presentation!

Karen Morehead (ISD 831) – Karen reported that Forest Lake is deep in building throughout the district. They have saved over \$9 million so far. Forest Lake recently opened a clinic (in partnership with Fairview) for employees and their families. Karen also noted that she attended the MSBA conference and was very pleased with all of the presentations. She also reported that Forest Lake is currently looking for a firm to conduct their superintendent search.

Jeff McClellan (ISD 006) – Jeff introduced himself to the EMID Board and noted that this is his 9th day being a Board member. He also noted that he attended the MSBA conference.

Kitty Gogins (ISD 623) - Kitty reported that she recently had the opportunity to listen to a full day of people present on the equity work being done in Roseville. She heard from teachers and leadership and she stated that they all did a great job talking about equity and how each of them applies it to their scope of work. Kitty also noted that she is looking forward to the upcoming Equity Alliance MN Equity Board Development training on January 30th, 2017.

XII. Adjournment

Kitty Gogins adjourned the meeting at 8:50 p.m.

EMID Board Clerk

Date