



Adopted: April 21, 2004

EMID 6067 Board Policy 803

Revised: \_\_\_\_\_

## **803 WARNING SYSTEMS AND CRISIS MANAGEMENT PLANS**

### **I. PURPOSE**

The purpose of this policy is to assure development of plans to provide direction to school employees and students when faced with emergency situations.

### **II. GENERAL STATEMENT OF POLICY**

The superintendent shall be responsible for directing the development of a comprehensive Crisis Management Plan which will serve as a guide for employees, students and parents. The Plan shall be attached as an addendum to this policy.

### **III. PROVISIONS OF THE CRISIS MANAGEMENT PLAN**

A. The Crisis Management Plan shall conform to state and federal laws, Minnesota Department of Education rules and guidelines set forth by the Minnesota Department of Public Safety, Division of Emergency Services.

The provisions of the Plan shall be compatible with those of the local municipalities in which EMID schools are located. Appropriate officials from the local municipalities shall be requested to review and comment on the Plan during the development process.

B. The Crisis Management Plan shall address, but not be limited to the following emergency situations:

1. Fire
2. Bomb threat
3. Threats with weapons
4. Demonstrations or disturbances
5. Natural disaster/severe weather
6. Hazard material/utility emergency
- F. Intruder/hostage
- H. Assault/fight
- I. Radiological incident
- J. Serious injury/death
- K. Shooting
- L. Suicide
- M. Terrorism (chemical or biological threat)



- C. Employees shall receive a copy of the Crisis Management Plan for the building in which they work. They shall also receive in-service training annually on Plan implementation.
- D. Students shall receive specific instruction on Plan implementation, and shall participate in a required number of drill and practice sessions throughout the school year.
- E. Parents shall be made aware of the Crisis Management Plan.

#### **IV. WARNING SYSTEMS**

- A. EMID shall maintain a warning system designed to inform students, employees, and visitors in the facilities of an emergency. This system shall be maintained on a regular basis under the maintenance plan for all EMID buildings.
- B. It shall be the responsibility of the building principal to inform students and employees of the system and the means by which the system is used to identify the specific type of emergency involved.

**Legal References:** 42 U.S.C. § 5121 *et seq.* (Disaster Relief and Emergency Assistance)  
Minn. Stat. Ch. 12 (Emergency Services)  
Minn. Stat. § 299F.011 (Uniform Fire Code; Adoption)  
Minn. Stat. § 299F.391 (Health Care, Education, or Lodging Facility)  
Minn. Rules Parts 3530.4400-3530.4700 (Civil Defense: School Districts)  
Minn. Rules Part 7510 (Fire Safety)

**Cross References:** EMID Policy 804 (Bomb Threats)  
EMID Policy 806 (Crisis Management Policy)