



*Adopted: August 21, 1996*

*EMID 6067 Board Policy 303*

*Revised: February 16, 2005; November, 2014*

### **303 EXECUTIVE DIRECTOR SELECTION**

#### **I. PURPOSE**

The purpose of this policy is to convey to the EMID community that the authority to select and employ an Executive Director is vested in the Board.

#### **II. GENERAL STATEMENT OF POLICY**

The Board shall employ an Executive Director to serve as its chief executive officer and to conduct the daily operations of the integration programs.

#### **III. QUALIFICATIONS**

- A. The Board shall consider applicants who meet or exceed the licensing standards set by the Minnesota Board of School Administrators and qualifications established in the job description for the Executive Director position. State and federal equal employment and nondiscrimination requirements shall be observed throughout the recruitment and selection process.
- B. The Board will consider professional preparation, experience, skill and demonstrated competence of qualified applicants in making a final decision.

#### **IV. SELECTION**

- A. A process for recruitment, screening, and interviewing of candidates shall be developed by the Board.
- B. The Board may contract for assistance in the search for an Executive Director.
- C. The Board shall provide the contract for the Executive Director and specifically identify all conditions of employment mutually agreed upon with the Executive Director. In so doing, the Board shall observe all requirements of state and federal law and EMID policy.

**Legal References:** Minn. Stat. § 123B.143 (Superintendent)  
Minn. Rules, Chapter 3512

**Cross References:** MSBA Service Manual, Chapter 3, Superintendent of Schools