



Adopted: December 15, 2004

EMID 6067 Board Policy 213

Revised: October, 2014

213 BOARD COMMITTEES

I. PURPOSE

The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the EMID Board.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the EMID Board to designate Board committees or subcommittees when it is determined that a committee process facilitates the mission of the Board.
- B. The Board has determined that certain permanent standing committees, as described in this policy, facilitate the operation of the Board and EMID.
- C. A Board committee or subcommittee will be formed by Board action which shall outline the duties and purpose of the committee or subcommittee.
- D. A committee or subcommittee is advisory in nature and has only such authority as specified by the Board.
- E. The Board will receive reports or recommendations from a committee or subcommittee for consideration. The Board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.
- F. The Board may establish such ad hoc committees for specific purposes as it deems appropriate.
- G. The Board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.
- H. A committee of the Board shall not appoint a subcommittee of that committee without approval of the EMID Board.

III. APPOINTMENT OF COMMITTEES

- A. The EMID Board may appoint the following standing committees:
 - 1. Finance Committee
 - 2. Personnel Committee



3. Executive Committee
 4. Policy Committee
- B. The Board will establish, by resolution, for each standing or ad hoc committee the number of members, the term, and the charge or mission of each such committee.

IV. PROCEDURES FOR SCHOOL BOARD COMMITTEES

- A. All meetings of committees or decision-making subcommittees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.
- B. A committee or subcommittee shall act only within the guidelines and mission established for that committee or subcommittee by the Board.
- C. The committee or subcommittee shall determine the process and guidelines to be used in making its decisions.
- D. The power of a committee or subcommittee of the school board is advisory only and is limited to making recommendations to the EMID Board.
- E. A committee or subcommittee of the Board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the EMID Board.

Legal References: Minn. Stat. Ch. 13D (Open Meeting Law)

Cross References: EMID Policy 201 (Legal Status of the Board)
EMID Policy 203 (Operation of the Board - Governing Rules)
MSBA Service Manual, Chapter 13, School Law Bulletin "C" (Minnesota's Open Meeting Law)
EMID Joint Powers Board Operating Procedures